

Reminder From The Volunteer Architectural Control Committee (ACC)

As Chimney Lakers, all of us know that we are fortunate to live in a beautiful, well-maintained sub-division. In an effort to maintain The Design Standards established in the Articles of Incorporation and outlined in the Declaration of Covenants, Restrictions & Easements, the Chimney Lakes Homeowners Association has a Committee made up of your neighbor Chimney Lakers who volunteer their time to monitor and maintain the standards that we all enjoy. Maintaining these standards is a goal we all need to participate in to preserve the attractiveness and value of our property.

The key to upholding our design standards requires the following:

1. Making sure each homeowner has a copy of the **Chimney Lakes Articles of Incorporation, Declaration of Covenants, Restrictions & Easements and By-Laws** as a reference. If anyone wants to make changes to the exterior of their property (home & lot), they need to refer to this document. **If you do not have a copy, please notify an ACC volunteer and we will get you a copy.**

2. Maintaining your property, throughout the year, according to the design standards outlined in the above declarations.

3. When you decide you want to make any change/improvement to the exterior of your home and/or property, please **fill out in duplicate and submit an Improvement Request Application** to one of the ACC volunteer's mailbox. You must attach a diagram indicating the location of the change/improvement and any materials you intend to use in your project.

4. The request form is available for downloading at www.chimneylakes.net or you may copy the request form on the next page.

5. Once received, your request will be reviewed and signed by two ACC volunteers. It will be returned to the requestor in a reasonable amount time (usually a few days).

Your ACC Volunteer Committee members:

Jay Schwartz: 404-964-5771, jayschwartz@bellsouth.net.

Tom Roberts: 404-502-5696, tom@tomroberts.net.